

	E. D. Locke Public Library	
Page 1 of 2	Library COVID-19 Policy	Approved: January 4, 2021

These guidelines were created with guidance from the Dane County Public Health Department, Wisconsin Department of Health Services, the Centers of Disease Control and Prevention, and the Wisconsin Department of Public Instruction, Libraries Division. This policy remains in effect until one or all of these entities declare there is no longer a need to maintain modified services to the public.

If you have COVID-19 or have a fever or symptoms of COVID-19, do not enter the library. If someone in your household has COVID-19 or has symptoms of COVID-19, do not enter the library during your quarantine. If you display COVID-19 symptoms in the library, you may be asked to leave.

Physical distancing of a minimum of six feet must be maintained in the library by all people who are not in the same family, except in cases when physical distancing is not feasible or appropriate.

Due to physical distancing recommendations, socializing and collaborating in the library is not allowed at this time. You may be asked to leave the library if you congregate with another person or group for more than a brief greeting. Due to physical distancing recommendations and potential for community spread of COVID-19, people are discouraged from sitting and staying in the library for extended periods except for use of public computers.

A maximum number of people are allowed in the building at any given time. You may be informed that you have to wait to enter the building or that you may need to finish your visit, so we can maintain this threshold. You may be asked to leave the library if you have been here for an extended period of time, to allow for others to enter.

Children under 14 years of age may be asked to be accompanied by a supervising adult, particularly if the child is unable to conform to physical distancing while visiting the library.

Patrons and staff are required to cover their nose and mouth with a cloth covering or mask in the library per the state’s and/or Dane county mask mandate. If you don’t have a mask the library can provide you with one. If you cannot wear a mask for health reasons and are not at the library for a computer appointment, we ask you to pick up items using our curbside delivery service.

Library staff and hired cleaners strive to keep the library sanitized and cleaned on a regular schedule. We cannot guarantee the library is a germ-free environment, and ask that you determine if the public library is a safe place for you and your family during this global pandemic.

Violation of these guidelines may result in a person being asked leave the library. This policy supersedes any sections of previously approved Library Board policies which conflict with anything described above.